

**TOWN OF MOSEL
TOWN BOARD MONTHLY MEETING**

JULY 12, 2011

MINUTES

- I. Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 6:30 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisor Wayne Warnecke, Supervisor Aaron Anger, Constable Mike Langland and Clerk-Treasurer Rachel Rehbein. Also present were Bob Reinthaler, Augie Hoffmann, Jim Richerson and Jim Hodgell. Clerk-Treasurer Rehbein confirmed the meeting was properly noticed on July 8, 2011 at the Town Hall at 10:28 a.m., the Transfer Station at 10:33 a.m., Joe's Hometown Auto at 10:42 a.m. and the website at 11:00 a.m.
- II. Public Input: Discussion only – any topic.** No one offered public input.
- III. Approve/Accept Minutes from June 14, 2011 Monthly Board Meeting.** Motion Warnecke/Anger to accept minutes from June 14, 2011 Monthly Board Meeting with corrections; carried 3-0.
- IV. Public Hearing on AJ Construction of Wisconsin LLC Conditional Use Permit Application.**
- A. Presentation of Application.** Augie Hoffmann desires a Conditional Use Permit to run a utility contractor business from 3532 Playbird Road, Sheboygan. A mobile office on wheels is located on the property which is not allowed according to Town Code. There is a small fenced in area made of metal shedding about 8 ft. high. AJ Construction started using the property in February 2011 and bought the property in June 2011. Currently there is no external lighting on property.
- B. Open Floor for Public Testimony/Clerk-Treasurer's Contacts.** A business owner had a concern about the fenced in area. No other comments were received during or before the hearing.
- C. Close Floor; Take Action of Set Date To Do So.** Chair Zylman closed the floor. Motion Warnecke/Anger to grant AJ Construction of Wisconsin LLC a Conditional Use Permit with the following conditions:
1. Conditional Use Permit reviewed in one year.
 2. Grass areas need to be maintained on a regular basis.
 3. Equipment kept in an orderly fashion.
 4. Any future outside lighting shall not glare onto neighboring property or roadways.
 5. Mobile office okay to use for now.
 6. At next review, discuss the mobile home; carried 3-0.
- V. Licensing:**
- A. Bookworm Gardens Temporary Class B Picnic License.** Bob Reinthaler presented the application for Bookworm Gardens. Bookworm Gardens will be having a fundraiser at the Jay Christopher Farms. They are expecting about 400 people and will have parking on the grounds off of Garton Road. The event will be September 9, 2011 from 5:30 a.m. to 10:00 p.m. with a band playing from 7:00-10:00 p.m. on the stage already located on the Jay Christopher Farms. Bob Reinthaler will inform the neighbors and offer discounted tickets. Motion Warnecke/Anger to grant a Temporary Class B Picnic License Bookworm Gardens for a benefit to be held at W580 Garton Road on September 9, 2011; carried 3-0.
- B. Temporary Operator's (Bartender's) Licenses.** Upon review of the application, motion Anger/Warnecke to grant temporary Operator's license to Kaiser, Krisi L.; carried 3-0.
- C. Operator's (Bartender's) Licenses.** Upon review of the applications, motion Anger/ Warnecke grant operator's licenses to Pautz, Mallory E.; Leichtnam, Tammy A.; Blanck, Kristine R.; Emmerling, Stephen J.; Zimbal, Valerie L.; Joosse, Chelsey A.; Sinnen, Taylor L.; Phalin, Jessica A.; carried 3-0.

VI. Public Works, Public Safety and Enforcement.

- A. Review Whistling Straits Conditional Use Permit.** The Town Board had a concern that Kohler Co. was not getting building permits when necessary. Chair Zylman suggested a similar arrangement that the Town has with Kohler Generator Plant. Jim Richerson will contact Chair Zylman when he has spoken with his contact at the Generator Plant. Motion Warnecke/Anger to add the following condition to the Conditional Use Permit for the 18-Hole Golf Course (Straits Course) and Second 18-Hole Golf Course (Irish Course): Construction plans must be submitted to the Town on an annual basis starting January 1, 2011 with a lump sum payment for building permits and to renew the Conditional Use Permit and review it in 2 years (July 2013); carried 3-0.
- B. Sign Replacement Update.** Chair Zylman will contact Ron Spatz on pricing for road signs.
- C. Dairyland Traffic Update.** North traffic count was 2,500; South traffic count was 3,000, but included traffic exiting and entering from Playbird Road. The Board authorized to have a future traffic count done north of Playbird on Dairyland.
- D. Discuss Citation Authority.** A sample ordinance was reviewed. Fees would be determined by the Town Board and if a citation is not paid, the case would go to a municipal court. Chair Zylman will contact Attorney Paul Dirkse and WTA to fine tune the ordinance language.
- E. Discuss Unlicensed Motor Vehicles Ordinance Enforcement (Town Ordinance Chapter 5.01).** Constable Langland will make a list of properties with more than one unlicensed vehicle.
- F. Discuss and Possibly Take Action on Municipal Code Review.** Motion Warnecke/Anger to pay Al Loth \$12.00 per hour with a maximum of \$500.00 to review the Municipal Code and check for reference errors and any sections that may need updating; carried 3-0.
- G. Review of Rural Number System Installations.** Town only received a few complaints. Board members received a number of comments supporting the new sign system.
- H. Discuss Haven Firefighters Request for Input on Air Conditioning.** Haven Firefighters should present the Town Board with different options.
- I. Discuss and Possibly Take Action on Planning & Zoning Commission Recommendations.** The Board discussed the various Planning & Zoning recommendations. It accepted the recommendation that town road speed limits should only be reduced for public safety, not for maintenance of the roads. At this time, the Board decided not to make any changes to the administrative building permit fee schedule. The board will further review the recommendations on Building Inspections for additions. Supervisor Anger will review ordinances from other towns and report at the September meeting.
- J. Discuss and Possibly Take Action on Ordinance 2011-02 Weight Limits for Bridges on Luelloff Road & Garton Road.** TABLED until further notice.
- K. SSA-TAC/MPO (Sheboygan Service Area-Technical Advisory Committee/Metropolitan Planning Organization) Report.** Supervisor Warnecke was re-elected Chair. The Event Only Ramp continues to get the necessary approvals. Construction is to begin next year. Next meeting is August 18, 2011.
- L. SUASSP-TAC (Sheboygan Urbanized Area Sewer Service Plan-Technical Advisory Committee) Report.** No report.
- M. Shoreline Stakeholders Group Meeting Report.** Chair Zylman reported they are beginning discussions on mitigation. Next meeting July 15, 2011.
- N. Heads of Government Meeting Report.** Sherriff Todd Preibe will meet with Town officials in the future. Sheboygan Highway Department has a new contract for 2011-2012. Transportation Aid will stay the same. Prevailing wage threshold will be \$234,000 for Towns. \$11.5 million would be available for TRIP-D grants. Levy limits will be 0 percent or percent of net new construction for the next 2 years. Recycling grants will continue but at a reduced level. Farmland Conversion fee has been eliminated. A written grievance procedure must be done by October 1, 2011.
- O. Ordinance and Permit Violations.** Constable Langland picked up a T.V. on Garton Road.
- P. Constable's Report and Log Review.** Constable's log was reviewed and signed.

VII. Correspondence/Communications/Contacts.

- A. Website Count: 2427**

- B. Liquid Manure Concern.** The Board determined this questions relates to state statutes rather than town ordinances and chose not be get involved.
- C. Request to Support Sheboygan County Economic Development Corp.** The Town will not be contributing.
- D. American Transmission Company Public Hearing for Barnhart-Branch River Electric Reliability Project.** Supervisor Warnecke will be attending.
- E. Others.** A letter of reference will be sent to Associated Appraisal. A public information meeting will be August 17, 2011 at 5 p.m. at the Town Hall regarding County Road LS feasibility study results.

VIII. Financials:

- A. July 1, 2011 Mileage Reimbursement Rate.** Beginning July 1, 2011 the IRS has increased the mileage rate to 55.5 cents a mile. The Town's mileage reimbursement will continue to mimic reimbursement rates as determined by the IRS.
- B. Whistling Straits Stipulation.** A copy of the stipulation was given to the board members. The original copy is on file in the Clerk-Treasurer's office.
- C. Take Action on Delinquent Personal Property Taxes.** Motion Anger/Warnecke to write-off personal property taxes for Security Co., Inc. for \$9.56, Pitney Bowes Credit Corp. for \$7.62 and Safety-Kleen for \$7.85; carried 3-0.
- D. Review Financial Reports.** The financial reports were reviewed and filed in the Clerk-Treasurer's office.
- E. Review and Approve Voucher List.** Motion Anger/Warnecke to approve payment of all items on the voucher list, a total of \$29,261.80; carried 3-0.
- F. Building Permit, Conditional Use, Rezoning, and Variance Applications Report.** The value of the building permits issued June 1-30, 2011 was \$194,060.00. Total fees collected were \$486.00. The year-to-date total value is \$262,218.00. There were no Driveway Permit issued, no new rezoning applications requested, no new Conditional Use/Special Land Use application distributed and no new Variance Application distributed.

IX. Review Upcoming Calendar of Events.

- A. August 9, 2011 Board Meeting.** Supervisor Anger will be on vacation.
- B. August 24-26, 2011 Clerk-Treasurer Attending WMCA Conference.**
- C. Others.** July 22, 2011 District WTA meeting at Town of Greenbush; July 15, 2011 Shoreline Stakeholders Group Meeting; Supervisor Warnecke will attend the Board of Appeals meeting tentatively set for July 19, 2011; Supervisor Warnecke and Chair Zylman will be attending the WTA Conference in Green Bay October 23-26, 2011.

X. Future Agenda Items: Discussion Only.

- A. Other.** Supervisor Warnecke suggested the Town look at stripping Dairyland Drive. Chair Zylman will get a cost estimate from the County.

XI. Adjourn. Motion Warnecke/Anger to adjourn; carried 3-0. Meeting adjourned at 8:43 p.m.

ATTEST:

Dirk Zylman, Chair

Rachel Rehbein, Clerk-Treasurer

Approved on 8/9/11