

**TOWN OF MOSEL  
TOWN BOARD MONTHLY MEETING**

**SEPTEMBER 13, 2011**

*MINUTES*

- I. **Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 6:30 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisor Wayne Warnecke, Supervisor Aaron Anger, Constable Mike Langland and Clerk-Treasurer Rachel Rehbein. Also present were Chad Grasse, Nick Binsfeld, Jim Hodgell, Charlie & Sue Simon, Todd Grunwald, and Thad Athorp. Clerk-Treasurer Rehbein confirmed the meeting was properly noticed on September 12, 2011 at the Town Hall at 10:40 a.m., the Transfer Station at 10:47 a.m., Joe's Hometown Auto at 10:55 a.m. and the website at 1:00 p.m.
- II. **Public Input: Discussion only – any topic.** No one offered public input.
- III. **Approve/Accept Minutes from August 9, 2011 Monthly Board Meeting.** Motion Warnecke/Anger to accept minutes from August 9, 2011 Monthly Board Meeting with corrections; carried 3-0.
- IV. **Licensing:**
  - A. **Haven Fire Department Temporary Class B Picnic License.** After reviewing the application, motion Anger/Warnecke to approve a temporary Class B picnic license to Haven Fire Fighters for October 2, 2011; carried 3-0.
  - B. **Temporary Operator's (Bartender's) License.** After reviewing the application, motion Anger/ Warnecke to approve temporary license to Matthew Russart for October 2, 2011; carried 3-0.
- V. **Public Works, Public Safety and Enforcement.**
  - A. **Discussion and Possible Action on Santana Drive Water Issues.** Nick Binsfeld spoke of his concern that water is standing in his ditch for days after rain and would like to put in an additional 90 ft culvert. Charlie & Sue Simon also expressed that the stagnant water in their ditch smells. Chad Grasse is building a new home on Santana and could be affected. Supervisor Anger thinks maybe the pitch of the ditch is an issue. Motion Warnecke/Anger to engage Sheboygan Highway Department's Engineer to investigate the Santana Drive area's water problems and discuss with the Board and residence possible solutions. Town of Mosel would pay for this investigation; carried 3-0.
  - B. **Conditional Use Permit Reviews:**
    1. **D&D Self-Storage – Mini-warehouse, 5204 Playbird Road and N7639 Rangeline Road.** Restoration of fire damage at the Rangeline Road property has not begun. Motion Anger/Warnecke to renew the Conditional Use Permit and review it again in 1 year (September 2012); carried 3-0.
    2. **Champion Storage & Rental LLC- Mini-warehouses, temporary sales, U-Haul rentals, outdoor storage rental space and trailer sales.** Motion Warnecke/Anger to renew the Conditional Use Permit and review it again in 1 year (September 2012); carried 3-0.

3. **County Materials Corp.-Concrete products sales business.** Motion Warnecke/Anger to renew the Conditional Use Permit and review it again in 2 years (September 2013); carried 3-0.
  4. **Larry's Sewer & Water – Water and sewer business on Playbird Road.** Motion Anger/Warnecke to renew the Conditional Use Permit and review it again in 2 years (September 2013); carried 3-0.
  5. **Old Wisconsin – Administrative offices and the warehousing and re-packaging of sausage products.** Motion Warnecke/Anger to renew the Conditional Use Permit and review it again in 2 years (September 2013); carried 3-0.
  6. **Qwest Communications – Regeneration facility.** Motion Anger/Warnecke to renew the Conditional Use Permit and review it again in 2 years (September 2013); carried 3-0.
  7. **Christel Sanders-VanRooij – Mink Farm Operation.** Motion Anger/Warnecke to renew the Conditional Use Permit and review it again in 2 years (September 2013); carried 3-0.
- C. **Discussion of County Road LS Construction Alternatives.** An option was presented to Chair Zylman that County Road LS would become a Town Road and Dairyland Drive becomes a County Road. The Board is not in favor of that option due to the cost of the project on County Road LS.
- D. **Discussion and Possible Action on Kohler Co. Request to Use Portion of Garton Road for One Day.** Currently trucks at the Generator Plant travel on a road behind the plant. That road needs to have maintenance done. This work would take one to two days and be scheduled for some time between September 29-October 2, 2011. Kohler Co. is asking the Board if they can use a portion of Garton Road from County Road LS to the entrance until the work is done. Motion Anger/Warnecke to allow Kohler Co. to use Garton Road for up to two days; carried 3-0.
- E. **Discussion and Possible Action on Establishing Employee Grievance Procedure (Resolution No. 2011-02).** Motion Warnecke/Anger to approve Resolution No. 2011-02 regarding Employee Grievance Procedure as presented; carried 3-0.
- F. **Discussion and Possible Action on Concealed Carrying of Weapons.** Motion Warnecke/Anger to approve placing a sign at the front and back doors stating “No Weapons Allowed Inside This Building”; carried 3-0.
- G. **Discussion and Possible Action on Planning & Zoning Commission Recommendations:**
1. **New Construction Fees and Administrative Building Permit Fees.** Deferred to October meeting.
  2. **Building Inspections for Additions.** Deferred to October meeting.
  3. **Changes to Chapter 10 of the Municipal Code.** Deferred to October meeting.
- H. **Discuss Citation Authority.** Chair Zylman spoke to Town Attorney Paul Dirkse regarding citation authority. Attorney Dirkse suggested the Town look into working with the County court. Attorney Dirkse also suggested developing a list of things the Town would want to have citation authority for. This list includes noxious weeds, unlicensed vehicles, unlicensed animals, fireworks, building code violations, unlawful parking, disturbance of peace, and unlawful dumping. Chair Zylman allowed Sue Simon to speak. She would like to know if the Town would contract with Scotty's Landscaping to collect yard waste. Supervisor Warnecke will contact Scotty.
- I. **Discuss Town Road Weight Limit Procedures.** Deferred to October meeting.
- J. **Discuss Haven Fire Department Upcoming Budget Request.** Thad Athorp and Todd Grunwald presented the Board with their need to replace their 1975 equipment van. The van

has transmission and brake issues and it would cost more to fix than what it is worth. They are asking the Town to pay \$25,000 for a used van located in Cascade (asking price is \$55,000). These funds would be matched by the Haven Fire Department. Air conditioning for the entire hall would cost around \$3,190 and just the Clerk-Treasurer's office would cost around \$2,320. The Fire Department has offered to pay the difference to air condition the hall and the Clerk-Treasurer's office. Chair Zylman will speak to Attorney Dirkse to see if the Board can approve a non-budgeted item. The van and air conditioning issue will be discussed at the October meeting or at a future budget meeting.

- K. Discussion and Possible Action on Obtaining a Recycling Bin at the Town Hall.** Clerk-Treasurer Rehbein explained the importance of recycling to obtain recycling grant money. Veolia would charge \$20.00 per pickup of recyclables. We would call them when pickup is needed. Clerk-Treasurer suggested putting locks on the bins at a onetime cost of \$10.00 each. Motion Anger/Warnecke to obtain a recycling bin and locks for the trash bin and recycling bin; carried 3-0.
- L. Discussion and Possible Action on Tax Collection (Ordinance No. 2011-03).** Motion Warnecke/Anger to accept Ordinance No. 2011-03 regarding Tax Collection; carried 3-0.
- M. Discuss Newsletter Ideas.** Articles that would be included in the newsletter are: tax collection, 2010 census, rerouting County Road LS, I-43 Rowe Ramp construction, 2012 Town of Mosel Budget, impact of state budget on the town, dropping thing off at Gus Homan and Habitat for Humanity Restore and Dairyland Drive. Mail date is later October.
- N. SSA-TAC/MPO (Sheboygan Service Area-Technical Advisory Committee/Metropolitan Planning Organization) Report.** Supervisor Warnecke had no meeting in September. Next meeting is October 6, 2011.
- O. SUASSP-TAC (Sheboygan Urbanized Area Sewer Service Plan-Technical Advisory Committee) Report.** Chair Zylman reported he has been elected Chair of this committee. The sewer could go 200 feet into the Town of Mosel off Playbird Road.
- P. Ordinance and Permit Violations.** Constable Langland reported he looked into a neighbor complaint and pick-up garbage along the road. Supervisor Warnecke has observed possible construction at a property on Garton Road. He will contact Constable Langland if they need a building permit.
- Q. Constable's Report and Log Review.** Constable's log was reviewed and signed.

**VI. Correspondence/Communications/Contacts.**

- A. Website Count: 2510.** This number is incorrect. The website counter is not working.
- B. Chairmen Contacts.** Chair Zylman had discussions with residents on Playbird Road that could be affected by dredge dumping on a City of Sheboygan owned lot in the Town of Sheboygan. Chair Zylman received confirmation that the City will not be dumping at the Playbird Road site.
- C. Others.** None

**VII. Financials:**

- A. Set Budget Meeting(s) Dates and Time, Discuss Budget Parameters.** The first budget meeting will be September 27, 2011 at 6:30 p.m.
- B. Review Financial Reports.** The financial reports were reviewed and filed in the Clerk-Treasurer's office.
- C. Review and Approve Voucher List.** Motion Anger/Warnecke to approve payment of all items on the voucher list, a total of \$15,558.37; carried 3-0.
- D. Building Permit, Conditional Use, Rezoning, and Variance Applications Report.** The value of the building permits issued August 1-31, 2011 was \$474,889.53. Total fees collected

were \$393.00. The year-to-date total value is \$786,563.53. There were no Driveway Permit issued, no new rezoning application requested, no new Conditional Use/Special Land Use application distributed and no new Variance Application distributed.

**VIII. Review Upcoming Calendar of Events.**

- A. September 21, 2011 Town Road Improvement Program (TRIP) Meeting.**
- B. October 7, 2011 Shoreline Stakeholders Group Meeting.**
- C. October 11, 2011 Board Meeting**
- D. Others.** October 6, 2011 SSA-TAC/MPO meeting; Budget hearing possible November 10, 2011.

**IX. Future Agenda Items: Discussion Only.**

- A. Others.** Transfer Station job description and maintenance of round-about.
- X. Adjourn.** Motion Warnecke/Anger to adjourn; carried 3-0. Meeting adjourned at 9:02 p.m.

ATTEST:

---

Dirk Zylman, Chair

---

Rachel Rehbein, Clerk-Treasurer

Approved on October 11, 2011