

**TOWN OF MOSEL
TOWN BOARD MONTHLY MEETING**

SEPTEMBER 9, 2010

MINUTES

- I. Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 6:30 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisor Dave Scharinger and Clerk-Treasurer Rachel Rehbein. Supervisor Wayne Warnecke and Constable Mike Langland were absent. Also present was Jim Hodgell. Clerk-Treasurer Rehbein confirmed the meeting was properly noticed on September 7, 2010 at the Town Hall at 11:09 a.m., the Transfer Station at 11:15 a.m., Joe's Hometown Auto at 11:23 a.m. and the website at 11:42 a.m.
- II. Public Input: Discussion only – any topic.** No one present offered public input.
- III. Approve/Accept Minutes from August 3, 2010 Monthly Board Meeting and August 10, 2010 Special Board Meeting.** Motion Scharinger/Zylman to accept minutes from August 3, 2010 and August 10, 2010; carried 2-0.
- IV. Licensing:**
- A. Haven Fire Department Temporary Class B Picnic License.** After reviewing the application motion Scharinger/Zylman to approve a temporary Class B picnic license to Haven Fire Fighters for October 3, 2010; carried 2-0.
- B. Temporary Operator's (Bartender's) Licenses.** After reviewing the applications, motion Scharinger/Zylman to approve temporary operator's licenses to Matthew Russart and Brian Wunsch for October 3, 2010; carried 2-0.
- V. Public Works, Public Safety and Enforcement.**
- A. Public Hearing on Conditional Use Permit Review:**
- 1. Champion Storage & Rental LLC - Mini-warehouses, temporary sales, U-Haul rentals, and outdoor storage rental space and trailer sales.** Motion Scharinger/Zylman to renew the Conditional Use Permit and review it again in 1 year (September 2011); carried 2-0.
 - 2. Douglas Roerdink - Mini-warehouses located at 5204 Playbird Road and at N7639 Rangeline Road.** A gentleman named Lincoln is the new manager or owner of the two properties. Constable Langland told Clerk-Treasurer Rehbein Mr. Lincoln would be coming to the meeting, but he was not at the meeting. Clerk-Treasurer Rehbein will contact Constable Langland to get proper name, address, and phone number of Mr. Lincoln. Motion Scharinger/Zylman to renew the Conditional Use Permit and review it again in 1 year (September 2011) after receiving updated contact information; carried 2-0.
- B. PGA Recap.** 648 vehicle tags were handed out; PGA/Kohler SLUP should include 2 cells towers; establish escrow fund for temporary towers; enforce 15 day waiting period for transient merchants; bartender licenses applicants called the Clerk-Treasurer instead of Levy directly; feed trucks, Whispering Orchards customers, a resident on County Road LS were not allowed through; Constable Langland had to tell 4 transient merchants to leave that did not have a permit; several sheriff deputies located at intersections directing traffic which made it confusing which one was directing traffic.
- C. Discuss establishing weight limits on all town roads.** With the cost of maintaining roads going up, Town Board may want to set weight limits. Deferred to October meeting.
- D. County Road LS Road Repair Status.** Erosion is a problem on County Road LS north of Whistling Straits and tile lines have been crushed under the road. County Highway Department may have to close the road in the future with 11 homes could be affected.

- E. Michael Best Engagement Letter.** Chair Zylman has signed the engagement letter with Al Marcuvitz of the Michael Best Law Firm with a letter asking Mr. Marcuvitz to notify Chair Zylman when fees will exceed \$5,000.00.
- F. SSA-TAC/MPO (Sheboygan Service Area-Technical Advisory Committee/Metropolitan Planning Organization) Report.** No report.
- G. Discuss fall newsletter articles and volunteers to write articles.** Supervisor Scharinger will provide Clerk-Treasurer Rehbein with an article regarding Earthwise Recycling coming to the Transfer Station. Chair Zylman will provide articles for rural numbering and full equalized value. Newsletter will go out late October.
- H. Ordinance and Permit Violations.** In Mike Langland's absence, Clerk-Treasurer Rehbein reported Lyle Schmitt still has his temporary sign up. Clerk-Treasurer Rehbein received an anonymous caller reporting Ken Klemme (N7465 Werthmann Lane) maybe putting up a building without a permit and his culvert has collapsed. Clerk-Treasurer Rehbein noticed James Spicer (N7575 County Road Y) is building a sign or something near the road. Constable Langland will be contacted to check the Werthmann Lane and County Road Y properties.
- I. Constable's Report and Log Review.** Due to the constable's absence, the log was not signed and will be reviewed at the October meeting.

VI. Correspondence/Communications/Contacts.

- A. Correspondence regarding unlicensed vehicles on Dairyland Drive.** Tom Konz continues to have a number of vehicles on his property. He will be sent a letter indicating his Conditional Use may not be renewed and is required to remove the vehicles.
- B. Correspondence regarding unsightly debris on Lake Michigan bluff.** The landowner will be sent a letter asking them to clean up the area.
- C. Communication regarding excess deer on Bird Hunting Preserve.** Excess deer have been sighted on the Bird Hunting Preserve. Chair Zylman stated Kohler Co.'s Special Land Use allows bow hunting on the preserve. Chair Zylman also received a letter from Winooski Bowmen Archery Club stating they would volunteer to bow hunt in the Town to control the deer population.
- D. Correspondence from Sheboygan County Highway Commissioner.** The letter informed the Town that the town's snow removal services will not be affected by their budget cuts.
- E. Communication regarding Sheboygan Rifle Club's need for building permit.** The Sheboygan Rifle Club does not need a building permit for their temporary storage trailer. Supervisor Scharinger remembered a similar situation several years ago and he believes there may be something in the ordinance. He will check and get back to Clerk-Treasurer Rehbein.
- F. Correspondence from Department of Revenue regarding equalized value information.** Town of Mosel's equalized value is 114,680,100.
- G. Others.** Several people tried to dispose of their T.V.s at the Transfer Station Saturday, September 4. September 1 was the deadline.

VII. Financials:

- A. Set budget meeting(s) date and time.** Several dates were proposed: September 27, October 5 or 6. Due to Supervisor Warnecke's absence, a date will be set after he is contacted on his availability.
- B. Update on Tax Assessment Challenge.** Chair Zylman is still in negotiations with Kohler Co., working with Attorney Alan Marcuvitz.
- C. 2010/2011 Tax Collection Update.** Clerk-Treasurer Rehbein stated this years expense for tax collection will be more than budgeted. The 2011 budget will need to include J. Maul software. Chair Zylman and Clerk-Treasurer Rehbein will need to talk to Cleveland State Bank regarding collecting for the Town.
- D. Update on Uncollectable Personal Property Taxes.** Creditors Collection Service has sent them a letter asking for payment. No payment has been received.

- E. **Review Legal Fees.** Attorney Paul Dirkse did decrease his fee by \$1,000.00 for the Whistling Straits assessment appeal but the Town Board still feels it is too high. Chair Zylman will speak with Attorney Dirkse again. Chair Zylman was authorized to approve the final payment.
- F. **Review Financial Reports.** The financial reports were reviewed and filed in the Clerk-Treasurer's office.
- G. **Review and Approve Voucher List.** Motion Scharinger/Zylman to approve payment of all items on the voucher list, an estimated total of \$37,246.26; carried 2-0.
- H. **Building Permit, Conditional Use, Rezoning, and Variance Applications Report.** The value of the building permits issued August 1-31, 2010 was \$63,320.00. Total fees collected were \$230.00. The year-to-date total value is \$676,979.98. There were no Driveway Permits issued, no new rezoning applications requested, no new Conditional Use/Special Land Use applications distributed and no new Variance Applications distributed.

VIII. Review Upcoming Calendar of Events.

- A. **September 14, Primary.**
- B. **September 22, 2010 Board of Review.**
- C. **October 3-6, WTA Conference.** Supervisor Warnecke is attending.
- D. **October 12, Board Meeting.**
- E. **November 2, General Election.**
- F. **Others.** Joint training with Board of Review, Board of Appeals and possibly the Zoning & Planning Commission being led by Attorney Paul Dirkse.

IX. Future Agenda Items: Discussion Only. Develop Transfer Station attendant and lawn cutting job descriptions.

X. Adjourn. Motion Scharinger/Zylman to adjourn; carried 2-0. Meeting adjourned at 7:48 p.m.

Dirk Zylman, Chair

ATTEST:

Rachel Rehbein, Clerk-Treasurer

Approved on 10/12/10