

**TOWN OF MOSEL
TOWN BOARD MONTHLY MEETING**

MAY 13, 2008

MINUTES

- I. Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 6:30 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisors Dave Scharinger and Wayne Warnecke and Deputy Clerk Rachel Rehbein and Clerk-Treasurer Lavonne Athorp. Also present were Randy Rautmann, Jeff Dederling – Kohler Co., Max Grube – Kohler Co., Brian Wunsch, Jim Hodgell, Niel & Debi Larsen, Steven Ross – Kohler Co., Lynn & Greg Pagel, Carl Demmin and Athorney Paul Dirkse. Deputy Clerk Rehbein confirmed proper notice of the meeting.
- II. Public Input: Discussion Only.** No one present offered public input.
- III. Approve Minutes from April 10, 2008 Monthly Board Meeting and May 3, 2008 Road Inspection.** Motion Warnecke/Scharinger accept minutes as corrected; carried 3-0.
- IV. Discuss Public Notice locations.** It was discussed as to the possible need for other locations to post notices. Whispering Orchards, Three Barns Full Antiques, and Transfer Station were suggested. Scharinger will look into cost of a covered cork board the same size as the board outside Town Hall to be placed at the Transfer Station.
- V. Amendments to Chapter 7: Zoning Ordinance of the Mosel Municipal Code, including changes to: (1) permitted uses in the B-1 Business District and I-1 Industrial District. Currently there are no permitted uses in B-1 and I-1; (2) permitted uses in A-1 Prime Agricultural, A-2 General Agricultural and A-3 Rural Preservation Districts; (3) conditional uses in A-2; (4) adding a definition of a “Bird Hunting Preserve”; and (5) the addition of a new zoning district, R-4 Rural Residential District, for the purpose of allowing single-family residential development while still allowing limited gardening and keeping of animals.** Clerk-Treasurer Athorp explained the changes. The Board will have Attorney Dirkse review and put on the June meeting agenda.
- VI. Kohler Co. Development Proposals:**
 - A. Special Land Use Permit for a Bird Hunting Preserve Field Test.** Randy Rautman asked if the set backs will be marked. Max Grube of River Wildlife said yes. Lynn Pagel stated concerns for the Pheasants and Sandhill cranes nesting in the test field area (attachment #1). Mr. Grube stated they have DNR permission to do the hunting in May.
 - B. Whistling Straits Cottages project for parcel #59014-184061, N8501 County Road LS (petition to rezone 35.12 acres from A-1 Prime Agricultural District and A-2 General Agricultural District to B-1 Business District, a petition for a conditional use permit, and approval of preliminary plat).** Chairman Zylman made reference to the Closed Session in regards to this issue.
- VII. Public Works, Public Safety and Enforcement.**
 - A. Santana Drive Water Problems.** Mr. Neil Larsen presented his concern with water that went over the road on Santana Drive and flooded his yard. He would like a bigger culvert. Chairman Zylman has looked at the area and noticed an obstruction in culvert and brush growing by it. The County will take care of this. Warnecke will contact Greg Schnell, County Highway Commissioner what affect a larger culvert would make and get back to Mr. Larsen.
 - B. Road Inspection Report.** Attachement #2 Motion Warnecke/Scharinger to have stripping and sign repairs done this year; carried 3-0. Motion Scharinger/Warnecke to level out

shoulder on Garton Road (LS to east) and to patch bump in road over culvert on Rangeline (Rowe to Garton). Warnecke will contact Northeast Asphalt on an estimate to repair Garton Road that has blacktop pulling away west of 43. Motion Scharinger/Warnecke to crackfill Rowe between & and Dairyland, Garton between LS and Dairyland at a maximum of \$5,000.00; carried 3-0.

- C. **Web Task Force Report.** The Web Task Force met April 30, 2008. Those present were Dirk Zylman, Tom Quirt, Lynn Pagel, and Lois & Carl Demmin. As of May 3 the site is up and running with agendas and minutes of the Town Board and Planning & Zoning Commission meetings. Deputy Clerk Rehbein will give information to Carl Demmin to put on the web page. His business, C&L Concepts LLC, charges \$60.00/hour. Currently it takes him 15 minutes to put an agenda or minutes on web. Motion Scharinger/Warnecke to have C&L Concepts be responsible for the upkeep of the website; carried 3-0. The committee plans to meet again at a later date. Lynn Pagel presented Attachment #3 in regards to how other towns handle their websites.
- D. **Transfer Station Waste Collection.** It was discussed to have Keweenaw Scrap Tire & Metal collect old tires for a fee to the residents. Chairman Zylman suggested doubling the fee to residents and the attendant keep half. Lynn Pagel -Transfer Station Attendant, did not want the money. Carl Demmin, also a Transfer Station Attendant had a concern for handling money and his safety. Town of Herman collects tires in an enclosed building.
- E. **Approved road repairs.** Chairman Zylman reported damage to culvert on Rowe Road. The County filled in with gravel. Lloyd Wunsch, the old bank building and Dave Bachman had work done by the County. The County will bill the Town and we will bill residents as agreed.
- F. **Bridge Inspections.** Bob Ziengebauer was contact at the County and stated the repairs would cost \$1,300-\$1,500. Motion Warnecke/Scharinger to have County repair bridges on Luellhoff Road; carried 3-0.

VIII. Personnel:

- A. **Acceptance of Clerk-Treasurer resignation.** Motion Warnecke/Scharinger to accept Lavonne Athorp's resignation with many thanks; carried 3-0.
- B. **Appointment of Clerk-Treasurer.** Motion Warnecke/Scharinger to appoint Rachel Rehbein as Clerk-Treasurer; carried 3-0.
- C. **Constable Update.** Heinz Mueller is interested in constable position. Chairman Zylman will give a job discription to Heinz Mueller and Mike Langland and the Board will meet with each one individually to make a selection.

IX. **Correspondence/Communications/Contacts** received from: Bartelt Enterprises, Inc. (Asphalt Paving Contractor), DOT System Development Highway Safety Improvement Program, bird hunting in favor letter, condo & bird hunting in favor letter, Northern Environmental, Resident complaint-neighbor dispute, Lynn Pagel article from Agi-view, EarthTech, and M&E.

X. Financials:

- A. **Review Financial Reports.** The Financial reports were reviewed and filed in the Clerk-Treasurer's office.
- B. **Review and Approve Voucher List.** Motion Scharinger/Warnecke to approve payment of all items on the voucher list from April 19, 2008 totaling \$64,000.07; carried 3-0. Motion Warnecke/Scharinger to approve payment of all items on the voucher list from May 13, 2008 totaling \$5,643.70; carried 3-0.
- C. **Building Permit, Conditional Use, Rezoning, and Variance Applications Report.** The value of the building permits issued April 1-April 30, 2008 were \$365,000.00. This bring the year-to-date total value to \$1,310,863.00. Total fees collected April 1-April 30, 2008 were \$812.00 with no late fees. There were no Conditional Use, Rezoning, and Variance Applications.

- D. “I Voted” Stickers.** “I Voted” Sticker were ordered from the County Clerk’s office for \$6.95 for 1000 stickers.
- E. Auditor Paul Corson.** Mr. Corson will attend the June 10, 2008 Board Meeting.
- XI. Closed Session:** Chairman Zylman announced the Board may enter into closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, for competitive or bargaining reasons, concerning a development agreement with Kohler Co. for the Whistling Straits Cottages project, pursuant to Wis. Stat. §19.85(1)(e). Motion Warnecke/Scharinger to go to close session. Upon a role call vote Scharinger-aye, Warnecke-aye, Zylman-aye the Board went into closed session for the purpose indicated.
- XII. Open Session: The Board will reconvene in open session to discuss and possibly act on any matters which arise in closed session.** Motion Scharinger/Warnecke to reconvene into open session; Scharinger-aye, Warnecke-aye, Zylman-aye. The Board took no action on the closed session item.
- XIII. Review Upcoming Calendar of Events.**
- A. Board of Review - Set Date and Time to Adjourn.** June 10, 2008 6:15 p.m.
 - B. Board of Review Open Book - July 16, 4-6 p.m.**
 - C. Board of Review - August 6, 6-8 p.m.**
 - D. Leveraging Federal Resources for Success Conference - May 29, 2008.** Chairman Zylman will be attending.
 - E. Other:** May 21, 2008 Quality Assurance Ambulance Committee meeting, Chairman Zylman attending; May 29 Bay-Lakes meeting, Chairman Zylman attending in place of Warnecke who will be on vacation; June 12 DOT meeting; June 21 WTA meeting Deputy Clerk Rehbein attending.
- XIV. Future Agenda Items: Discussion Only.** Mitigation, culvert ordinance, sign ordinance, Planning & Zoning take up driveway improvements by culverts.
- XV. Adjourn.** Motion Scharinger/Warnecke to adjourn; carried 3-0. Meeting adjourned at 9:55 p.m.

Dirk Zylman, Chair

ATTEST:

Rachel Rehbein, Deputy Clerk

Approved on June 10, 2008