

**TOWN OF MOSEL
SPECIAL TOWN BOARD PLANNING MEETING**

JANUARY 25, 2011 - 6:00 p.m.

MINUTES

- I. Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 6:01 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisors Wayne Warnecke, Dave Scharinger, Clerk-Treasurer Rachel Rehbein and Constable Mike Langland. Also present was Paula Duveneck. Clerk-Treasurer Rehbein confirmed the meeting was properly noticed on January 19, 2011 at the Town Hall at 1:10 p.m., the Transfer Station at 1:16 p.m., Joe's Hometown Auto at 1:25 p.m. and the website at 1:02 p.m.

The purpose of the planning session is to discuss and prioritize Board activities during 2011. Some of the themes that were covered include:

- II. Roads.** Chair Zylman was informed at a WTA meeting that the State Transportation Aide may decrease. The Town Board will concentrate on road signs during their annual road inspection. The Town Board may need to hire a firm to measure reflectiveness of our signs. Chair Zylman has received information from Omni Associates in regards to this. Supervisor Warnecke received an estimate of \$237,690.00 per mile from Sheboygan County Highway Commissioner Greg Schnell to rubbelize and pave each mile of Dairyland Drive. The Town Board may decide to have an advisory referendum on the April 5, 2011 ballot. The topic will be discussed at the February meeting. The Town Board will decide by the end of 2011 what roads should have weight limits. Chair Zylman has received more complaints this year about the snow plowing then in the past.
- III. Building Permits.** Chair Zylman suggested new homes be charged the inspector fee and \$10 plus \$2/\$1,000 cost for work. The Town Attorney will be contacted before the February meeting if we can do that. Paul Birschbach will be contacted to get clarification of his fees for inspections. Administrative permits will not be pursued at this time for nonpermeable paths exceeding 100 feet.
- IV. Subdivision Ordinances.** The Town Board would like to the Planning & Zoning Commission to clarify the minimum road standards for subdivisions.
- V. Ordinance Enforcement.** Citation authority for Constable Mike Langland was discussed as well as contracting with the Sheboygan County Sheriff Department, junk cars, and noise ordinance.

Possible action items include:

- VI. Discuss and Possibly Take Action on Rural Numbering System.** Dirk will follow-up with the Sheboygan County Planning Department if they advise us to go through Sheboygan County or a private contractor to complete the work. The topic will be discussed at the February meeting.
- VII. Discuss and Possibly Take Action on Roundabouts Maintenance.** Chair Zylman will contact our state representative to discuss maintenance of the roundabouts by the State. Town of Sheboygan has offered to maintain the roundabouts for a fee.
- VIII. Discuss and Possibly Take Action on Job Description for Transfer Station Attendant.** Supervisor Scharinger presented a handout with suggestions for the job description for the Transfer Station Attendant. Clerk-Treasurer Rehbein will put it in a job description format and it will be discussed at the February meeting. Supervisor Scharinger informed the Board that oil should no longer be accepted at the Transfer Station as of January 1, 2011. There will be a grace period.

- IX. Discuss and Possibly Take Action on Setting Meeting Date for Joint Meeting with the Planning & Zoning Commission and Town Board Regarding Implementing the Comprehensive Plan.** More information needs to be obtained.
- X. Discuss and Possibly Take Action on Joint Training Session for Planning & Zoning Commission, Town Board, and Board of Appeals.** A training session will be scheduled in the near future.
- XI. Adjourn.** Motion Warnecke/Scharinger to adjourn; carried 3-0. Meeting adjourned at 7:44 p.m.

ATTEST:

Dirk Zylman, Chair

Rachel Rehbein, Clerk-Treasurer

Approved on 2/8/11