

**TOWN OF MOSEL
TOWN BOARD MONTHLY MEETING**

FEBRUARY 10, 2009

MINUTES

- I. Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 6:30 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisors Dave Scharinger and Wayne Warnecke, Clerk-Treasurer Rachel Rehbein. Constable Mike Langland was absent. Also present were Bill Heberlein, Steve Patterson, Steve Kondreck, Paul Schlegel and Jim Hodgell. Clerk-Treasurer Rehbein confirmed proper notice of the meeting.
- II. Public Input: Discussion only – any topic.** Jim Hodgell spoke to a man who does concrete work. Mr. Hodgell will have him contact Chair Zylman.
- III. Approve/Accept Minutes from January 13, 2009 Board Meeting.** Motion Warnecke/Scharinger to accept minutes from January 13, 2009; carried 3-0.
- IV. Public Hearing on a Conditional Use Permit: William H. Heberlein, State of Wisconsin Department of Transportation, N7563 State Highway 42, parcel #59014-185581.**
- A. Presentation of application to construct a 188’ tower and 12’x 24’ equipment building.** Steve Kondreck, NATS Supervisor and Bill Heberlein of the Wisconsin Department of Transportation (WDOT) stated the WDOT would like to construct a 188’ tower and 12’x24’ equipment building with a generator and LP fuel tank west of the County salt sheds. The building and tower would be enclosed in a 9’ fence. The tower would provide portable radio coverage needed for traffic control operations during major golf events in the area and everyday use. They did look at putting the tower in the area of Rowe and I-43 but felt the Highway 42 location was more secure. They are in the process of getting an agreement with Sheboygan County for a lease. They would have to meet the FAA requirements for lighting which would be red medium intensity beacon at night and medium intensity white light during the day.
- B. Open Floor For Public Testimony/Clerk-Treasurer’s Contacts.** Paul Schlegel of N7529 State Highway 42 had a concern with the lighting. Jim Hodgell wondered if the WDOT could work with the Coast Guard who he says is building a tower. Clerk-Treasurer Rehbein received a call from Dolores Gottsacker stating she was not against the tower.
- C. Close Floor; Take Action Or Set Date To Do So.** Chair Zylman closed the floor. Motion Scharinger/Warnecke to grant a Conditional Use Permit to State of Wisconsin Department of Transportation to build a 188’ tower and 12’x 24’ equipment building at N7563 State Highway 42, parcel #59014-185581 with the following conditions:
1. Red medium intensity obstruction light at night.
 2. Be a self-support tower.
 3. The tower owner shall be responsible for controlling weed growth at the site.
 4. Steve Kondreck, NATS Supervisor shall be the contact.
 5. If the Town receives complaints about TV, portable phones reception due to the tower, the Board then would require WDOT to respond to the complaint.
 6. WDOT shall provide a copy of the contract with Sheboygan County.
 7. The permit shall be reviewed in one year.
- Motion carried 3-0

V. Public Works, Public Safety and Enforcement.

- A. SSA-TAC/MPO (Sheboygan Service Area-Technical Advisory Committee/Metropolitan Planning Organization) Report.** Supervisor Warnecke provided Town of Mosel TAZ zone numbers that are different than what was presented at the January meeting. See Attachment 1.
- B. Dairyland Drive economic stimulus funds application.** Chair Zylman has spoken with various government officials and Jeff Agee-Aguayo of Bay Lakes regarding an economic stimulus funds application. The Town received a memo from WDOT Secretary Frank J. Busalacchi regarding the application process. See Attachment 2. Chairman Zylman will follow-up with Jeff Agee-Aguayo of Bay Lakes. Motion Warnecke/Scharinger give authority to Chair Zylman to submit an application to the WDOT to renovate 6 miles of Dairyland Drive; carried 3-0. Motion Warnecke/Scharinger to authorize Chairman Zylman to contact consultants and engineers to process necessary requirements for economic stimulus application not to exceed \$10,000.00 for the Dairyland project; carried 3-0.
- C. Orchard Beach Residents Meeting.** Chair Zylman received a letter from Jay Christopher. See Attachment 3. At the March 19 Board Meeting, Mr. Christopher and Orchard Beach residents will be invited to discuss the concerns.
- D. Ordinance and Permit Violations.** none
- E. Constable's Report and Log Review.** Constable Langland was unable to come to the meeting. He will give his February report at the March meeting.

VI. Personnel:

- A. Appointment of Clerk-Treasurer procedures.** Deferred to March meeting.

VII. Ordinances, Policies and Licensing:

- A. Expense Reimbursement Ordinance discussion.** Motion Warnecke/Scharinger to approve Ordinance 2009-02 "An Ordinance Creating Section 1.07 of the Town of Mosel Municipal Code Regarding Expense Reimbursement"; carried 3-0.

VIII. Kohler Plat Application. Due to no response from Kohler Co., frequent previous deadline extensions, not providing additional information, and Sheboygan County Planning & Resources Department unwilling to issue the Shoreland/Floodplan Zoning Permit, motion Scharinger/Warnecke to deny Kohler Co.'s Plat Application; carried 3-0.

IX. Bird Hunting Reserve Activity Report. Max Grube of Kohler Co. submitted a report stating zero hunting activity during the 4th quarter of 2008.

X. Revaluation Update. Clerk-Treasurer received an e-mail update from Mark Brown the Revaluation Manager at Associated Appraisal Consultants, Inc. All the commercial properties have been visited excluding Whistling Straits. Residential property owners will be mailed letters beginning in March requesting they make appointments for inspection.

XI. Financials:

- A. Review Financial Reports.** The Financial reports were reviewed and filed in the Clerk-Treasurer's office.
- B. Review and Approve Voucher List.** Motion Warnecke/Scharinger to approve payment of all items on the voucher list, a total of \$287,331.958, as presented; carried 3-0. Clerk-Treasurer Rehbein had not received February tax settlement for 2008 in time to cut checks before the meeting, therefore motion Warnecke/Scharinger to approve tax payments on or before February 20, 2009; carried 3-0.
- C. Building Permit, Conditional Use, Rezoning, and Variance Applications Report.** The value of the building permits issued January 1-31, 2009 was \$21,100.00. Total fees collected were \$92.00. The year-to-date total value is \$21,100.00. There were no Driveway Permits issued, one new rezoning applications requested, one new Conditional Use application distributed and one new Variance Application distributed.

D. February 23, 2009 Begin Audit. Paul Corson of Corson, Peterson & Hamann will be conducting the audit. Clerk-Treasurer Rehbein did not know how long it would take.

XII. Review Upcoming Calendar of Events.

- A. Set Date for April Board Meeting.** The April Board meeting will be April 16, 2009 at 6:30 p.m.
- B. February 17, 2009 Primary Election 7:00 a.m.-8:00 p.m.**
- C. February 18, 2009 Ambulance Quality Assurance Committee**
- D. March 19, 2009 Town Board Meeting 6:30 p.m.**
- E. March 23, 2009 Mail Spring Newsletter.** Additional upcoming events are February 26, MPO meeting; March 28 Supervisor Warnecke will attend WTA meeting in DePere.

XIII. Future Agenda Items: Discussion Only. No items were discussed.

XIV. Adjourn. Motion Warnecke/Scharinger to adjourn; carried 3-0. Meeting adjourned at 8:21 p.m.

Dirk Zylman, Chairman

ATTEST:

Rachel Rehbein, Clerk-Treasurer

Approved on March 19, 2009