

**TOWN OF MOSEL
TOWN BOARD MONTHLY MEETING**

JULY 14, 2009

MINUTES

- I. Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 5:00 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisors Dave Scharinger and Wayne Warnecke and Constable Mike Langland. Also present were Jeff Verhaeghe, Scott Buboltz and Jim Hodgell. Clerk-Treasurer Rehbein had spoken previously with Chair Zylman that the meeting was properly noticed. **Clerk-Treasurer Rehbein was unable to attend the meeting. The meeting was recorded and the recording will be kept on file in the clerk's office for 90 days after the minutes are approved (November 11, 2009).*
- II. Public Input: Discussion only – any topic** Scott Buboltz asked the Board for approval to extend his concrete driveway. The Board decided to allow Mr. Buboltz to extend concrete on his driveway up to the east side of the ditch, but not into or beyond the ditch.
- III. Approve Minutes from June 9, 2009 Monthly Board Meeting.** Motion Warnecke/Scharinger to accept minutes from June 9, 2009 Monthly Board Meeting; carried 3-0.
- IV. Licensing:**
- A. Operator's (Bartender's) Licenses (3).** Upon review of the applications, motion Warnecke/Scharinger to grant operator's licenses to Ashley M. Hyland, Hannah D. Laack, Ashley D. Schoneman; carried 3-0.
- V. Public Works, Public Safety and Enforcement.**
- A. Discuss and possible act on placing "No dumping" sign at end of Rowe Road.** There has been a problem with people dumping trash at the east end of Rowe Road where it is secluded. Motion Warnecke/Scharinger to have Sheboygan County Highway Department install a "No Dumping" sign at the end of Rowe Road; carried 3-0. Constable Langland will look into the cost of purchasing motion activated cameras.
- B. Appoint Board of Review Alternates.** Motion Scharinger/Warnecke to appoint Randy Rautmann as 1st alternate and Ann Hahn Meyer as 2nd alternate; carried 3-0.
- C. Discuss new building inspector.** The current building inspector, Pete Scheuerman, will be resigning as of July 31, 2009. Motion Scharinger/Warnecke to authorize Chairman Zylman to contact Chuck Mayer if interested in being the Town's building inspector; carried 3-0. If Mr. Mayer is not interested, Chairman Zylman will contact Jim Schuette.
- D. Ordinance and Permit Violations.** Clerk-Treasurer Rehbein had received a couple of complaints that the property at W1397 County Road FF is a two-family which is not allowed in A-3 zoning. Constable Langland went through the home. He said he observed one kitchen and one bathroom. As far as he is concerned it is a one family.
- E. Constable's Report and Log Review.** M&M Metals will pickup refrigerators for free. Supervisor Scharinger will contact M&M to ask what they will and will not pickup and see if we can put there information in our newsletter and on our website. The Constable's log was reviewed and signed.
- VI. Correspondence/Communications/Contacts.**
- A. E-mail regarding Dairyland Drive.** Clerk-Treasurer Rehbein received a complaint from a commuter that drives Dairyland Drive everyday concerned about the condition of the road. See Attachment 1.

VII. Financials:

- A. **Insurance Update.** Supervisor Warnecke had gotten from Ridgeview Insurance a copy of our current coverage for the Town and Fire Department. Clerk-Treasurer Rehbein gave a copy of the Fire Departments portion to Brian Wunsch to see if they had any changes. Supervisor Warnecke noted a change in the Town's portion on the population served is stated as 950, our current population is 803. Supervisor Warnecke and Clerk-Treasurer Rehbein will be working together to send out Request for Proposals (RFP). The proposals will be received at the September Board Meeting.
- B. **Review Financial Reports.** The Financial reports were reviewed and filed in the Clerk-Treasurer's office.
- C. **Review and Approve Voucher List.** Motion Warnecke/Scharinger to approve payment of all items on the voucher list, a total of \$47,683.52, as presented; carried 3-0.
- D. **Building Permit, Conditional Use, Rezoning, and Variance Applications Report.** The value of the building permits issued June 1-30, 2009 was \$95,988.48. Total fees collected were \$304.00. The year-to-date total value is \$902,870.48. There were no Driveway Permits issued, no rezoning applications requested, no new Conditional Use applications distributed and no new Variance Applications distributed.

VIII. Review Upcoming Calendar of Events.

- A. **July 17, 2009 Wisconsin Towns Association Meeting, 7:30 p.m.** Dirk will be attending.
 - B. **August 11, 2009 Town Board Meeting, 6:30 p.m.**
 - C. **September 2, 2009 Open Book, 11:00 a.m.-7:00 p.m.**
 - D. **September 22, 2009 Board of Review, 5:00 p.m.**
- IX. **Future Agenda Items: Discussion Only.** The Board discussed procedures on ways to publicize whether the Transfer Station will be closed on a holiday. Supervisor Scharinger noted that the Board needs to alert town residents earlier.
- X. **Closed Session:** Chairman Zylman announced the Board may enter into closed session pursuant to Wis. Stat. §19.85(1)(g) for the purpose of conferring with legal counsel for the Board who is rendering oral or written advice concerning strategy to be adopted by the Board with respect to litigation in which it is likely to become involved concerning the property tax assessment of the Whistling Straits golf course. Motion Warnecke/Scharinger to go to closed session. Upon a role call vote Scharinger-aye, Warnecke-aye, Zylman-aye the Board went into closed session for the purpose indicated.
- XI. **Open Session: The Board will reconvene in open session to discuss and possibly act on any matters which arise in closed session.** Motion Scharinger/Warnecke to reconvene into open session; Scharinger-aye, Warnecke-aye, Zylman-aye. The Board took no action on the closed session item.
- XII. **Adjourn.** Motion Warnecke/Scharinger to adjourn; carried 3-0. Meeting adjourned at 6:12 p.m.

Dirk Zylman, Chairman

ATTEST:

Rachel Rehbein, Clerk-Treasurer

Approved on August 11, 2009